



Haverling

LONDON BOROUGH

LICENSING SUB-COMMITTEE DAVID NEWS AGENT

AGENDA

10.30 am	Thursday 20 July 2017	Council Chamber - Town Hall
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Members 3: Quorum 2

COUNCILLORS:

Keith Roberts (Chairman)
Jody Ganly
Reg Whitney

**For information about the meeting please contact:
Taiwo Adeoye - 01708 433079
taiwo.adeoye@onesource.co.uk**

Protocol for members of the public wishing to report on meetings of the London Borough of Havering

Members of the public are entitled to report on meetings of Council, Committees and Cabinet, except in circumstances where the public have been excluded as permitted by law.

Reporting means:-

- filming, photographing or making an audio recording of the proceedings of the meeting;
- using any other means for enabling persons not present to see or hear proceedings at a meeting as it takes place or later; or
- reporting or providing commentary on proceedings at a meeting, orally or in writing, so that the report or commentary is available as the meeting takes place or later if the person is not present.

Anyone present at a meeting as it takes place is not permitted to carry out an oral commentary or report. This is to prevent the business of the meeting being disrupted.

Anyone attending a meeting is asked to advise Democratic Services staff on 01708 433076 that they wish to report on the meeting and how they wish to do so. This is to enable employees to guide anyone choosing to report on proceedings to an appropriate place from which to be able to report effectively.

Members of the public are asked to remain seated throughout the meeting as standing up and walking around could distract from the business in hand.

AGENDA ITEMS

1 APOLOGIES FOR ABSENCE AND ANNOUNCEMENT OF SUBSTITUTE MEMBERS

(if any) - receive

2 DISCLOSURE OF INTERESTS

Members are invited to disclose any interest in any of the items on the agenda at this point of the meeting.

Members may still disclose any interest in an item at any time prior to the consideration of the matter.

3 CHAIRMAN'S ANNOUNCEMENT

The Chairman will announce details of the arrangements in case of fire or other events that might require the meeting room or building's evacuation.

4 REPORT OF THE CLERK (Pages 1 - 6)

Procedure for the Hearing: Licensing Act 2003

5 APPLICATION FOR A PREMISES LICENCE - DAVID NEWS AGENT, 65 PARK LANE, HORNCURCH, RM11 1BH (Pages 7 - 50)

**Andrew Beesley
Head of Democratic Services**

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LICENSING SUB-COMMITTEE

REPORT

20 July 2017

Subject Heading:

Procedure for the Hearing: Licensing Act 2003

Report Author and contact details:

**Taiwo Adeoye (01708) 433076
e-mail: taiwo.adeoye@onesource.co.uk**

Members are advised that, when considering application for a premises licence, the following options are available to them by virtue of the Licensing Act 2003, Part 3, section 35, paragraphs 3 and 4:

"Where relevant representations are made, the authority must

- (a) hold a hearing to consider them, unless the authority, the applicant and each person who has made such representations agree that a hearing is unnecessary, and
- (b) having regard to the representations, take such steps as it considers necessary for the promotion of the licensing objectives.

The steps are:

- a) modify the conditions of the licence
- b) reject the whole or part of the application

and for this purpose, the conditions of the licence are modified if any of them is altered or omitted or any new condition is added."

The Sub-Committee will also wish to note that, if none of these steps is required, the application must be granted.

Assuming that the Sub-Committee is satisfied that a hearing is required, then the following procedural steps are recommended. The Licensing Act 2003 (Hearings) Regulations 2005 will govern the arrangements for the hearing of the application now under consideration. This report accords with the requirements of that Act and the Regulations, and in particular Regulations 21-25 (procedure at the hearing).

1. Membership of the Sub-Committee:

1.1 The Sub-Committee comprises three members of the Licensing Committee, with a quorum of two members. **Unless there are objections, in the absence of three members, the hearing shall proceed with the quorum of two.**

1.1.1 A member of the Licensing Committee will be excluded from hearing an application where he or she has considered an application in respect of the premises in the previous 12 months as a Member of the Regulatory Services Committee; or

1.1.2 is a Ward Councillor for the Ward in which the premises, subject to the application, are located; or

1.1.3 is a Ward Councillor for a Ward which is likely to be affected by the application or;

1.1.4 has a personal interest in the application.

2. Roles of other participants:

2.1 The Legal Advisor is not a party to the hearing. The role of the Legal Advisor is to provide legal advice relating to the application and submissions.

2.2 The Clerk is not a party to the hearing. The role of the Clerk is to record the hearing and the decisions of the Sub-Committee, and ensure efficient administration

3. Location and facilities:

3.1 All hearings will be heard at the Havering Town Hall unless otherwise directed.

3.2 Interpreters will be provided by the Council on request, provided notice is given at least five working days before the hearing.

4. Notification of attendance:

4.1 The Chairman will enquire of the parties who is in attendance and the parties will indicate their names (and, where relevant, whom they represent). A register will be circulated before the commencement of the hearing on which the applicant, his/her advisers and companions and all interested parties (and/or their representatives) will be asked to record their attendance.

5. Procedural matters:

5.1 Prior to the commencement of the hearing, the Chairman of the Sub-Committee will orally inform the parties whether their applications to have certain people attend the hearing (e.g. witnesses) have been granted or refused. Note this relates to people other than those attending on behalf of a party in the capacity as a representative of the party.

- 5.2 Prior to the commencement of the hearing the Chairman of the Sub-Committee will outline the procedure to be followed at the hearing. This will normally be as follows:

Introduction of the application:

The Licensing officer will outline:

- details of the application and relevant representations received from the parties;
- relevant legislation ;
- relevant Licensing Policy; and
- the time limit in which the Council must reach a determination.

Documentary evidence:

- Documentary or other information in support of applications, representations or notices should be provided to the Clerk of the Sub-Committee at least 7 clear working days before the hearing. If this information is produced at the hearing it will only be taken into account by the Sub-Committee if the Sub-Committee and all the parties consent to its submission. Permission to have this information included in the hearing should be requested at the beginning of the hearing before any oral submissions have been made.
- Statements made by people in support of a party's representation who are not present at the hearing, must be signed by the maker, dated and witnessed by another person. The statement must also contain the witness's full name and occupation.

Representations:

- The chairman will invite each of the parties at the hearing or their representative sequentially to address the Sub-Committee and call any person/s to whom permission has been granted to appear. Each party will be allowed a maximum period of 10 minutes in which to address the Sub-Committee and call persons on his/her behalf.
- This 10 minute period is where each party has the opportunity to orally address the Sub-Committee and clarify any points in which the Sub-Committee has sought clarification prior to the hearing. This 10 minute period should be uninterrupted unless a member of the Sub-Committee or Legal Advisor considers that the speaker is making submissions that are irrelevant, frivolous or vexatious.
- Members of the Sub-Committee may ask questions of any party, at any time during the proceedings. Time taken in dealing with a Member's question will not be taken into account in determining the length of time available to the party in question to make their representation.

The sequence in which each of the parties will be invited to address the Sub-Committee will normally be in the order of:

- the Chief Officer of Police;
- the Fire Authority;
- the Health and Safety at Work Enforcing Authority;
- the Local Planning Authority;
- the Local environmental Health Authority;
- the Local Weights and Measures Authority;
- the Authority Responsible for the Protection of Children from Harm;
- a navigation or other authority responsible for waterways; and
- any other party that has submitted representations in respect of the application, certificate, notice or other matter appearing before the Sub-Committee;
- the party that has submitted the application, certificate, notice or other matter appearing before the Sub-Committee.

At the discretion of the Sub-Committee the above order may be varied.

Cross-Examination:

Where witnesses have been permitted by the Sub-Committee to speak at the hearing on behalf of a party, permission must be sought from the Sub-Committee before another party can ask the witness questions. This process of questioning is normally referred to as cross-examination. The Sub-Committee will allow cross-examination only where it is necessary to assist it in considering the representations or application.

Relevance:

Information submitted at the hearing must be relevant to the applications, representations, or notice and the promotion of the licensing objectives. The Chairman of the Sub-Committee is entitled to exclude any information it considers to be irrelevant whether presented in written or oral form. The licensing objectives are:

- The prevention of crime and disorder;**
- Public safety;**
- The prevention of public nuisance; and**
- The protection of children from harm.**

6. Failure of parties to attend the hearing:

- 6.1 If a party, who has not given prior notice of his/her intention not to attend the hearing, is absent from the hearing the Sub-Committee may either adjourn the hearing or hold the hearing in the party's absence. Where the hearing is held in the absence of a party, the Sub-Committee will still consider the application, representation or notice submitted by that party.

7. Adjournments and extension of time:

7.1 The Sub-Committee may adjourn a hearing to a specified date or extend a notice period except where it must make a determination within certain time limits in the following specific applications:

- Review of premises licences following closure orders where the Sub-committee must make a determination within 28 days of receiving notice of the closure order.

8. Sub-Committee's determination of the hearing:

8.1 At the conclusion of the hearing the Sub-Committee will deliberate in private accompanied by the Clerk and the Legal Advisor who will be available to assist the Sub-Committee with any legal problems but will not participate in any decision making of the Sub-Committee.

8.2 The Sub-Committee will normally make its determination and announce its decision at the end of the hearing.

8.3 Where all parties have notified the Sub-Committee that a hearing is not required the Sub-Committee must make its determination within 10 working days of being given notice that the hearing is not required.

9. Power to exclude people from hearing:

9.1 The public are entitled to attend the hearing as spectators. However, the Sub-Committee may exclude any person from the hearing including any person assisting or representing a party where:

- it considers that the public interest would be best served by excluding the public or the individual person from the hearing; or
- that person is behaving in a disruptive manner. This may include a party who is seeking to be heard at the hearing. In the case where a party is to be excluded, the party may submit to the Sub-Committee in writing any information which they would have been entitled to give orally had they not been required to leave the hearing.

110. Recording of proceedings:

10.1 A written record of the hearing will be produced and kept for 6 years from the date of the determination of the hearing.

11. Power to vary procedure:

11..1 The Sub-committee may depart from following any of the procedures set out in this document if it considers the departure to be necessary in order to consider an application, notice or representation.

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Havering
LONDON BOROUGH

Licensing Officer's Report



LICENSING SUB-COMMITTEE

20 July 2017

REPORT

Subject heading:

David News Agent

65 Park Lane, Hornchurch, RM11 1BH

Application for a Premises Licence

Report author and contact details:

Mr Campbell, Licensing Officer

5th floor Mercury House

licensing@havering.gov.uk

01708 432766

This application for a premises licence is made by Iwona Rahman under section 17 of the Licensing Act 2003. The application was received by Havering's Licensing Authority on 5th June 2017.

Geographical description of the area and description of the building

The venue is the end premises in a row of 15 shops. It is located on the east side of Park Lane at the junction with Park Crescent and is about 320 metres south of the junction with Brentwood Road. The shop is a single unit venue.

All of the shops have living accommodation above them, all other premises in the area are residential properties.

There are two other premises in this row of shops that have licenses for Off Supply of Alcohol

- Hornchurch Food and Wine 77 Park Lane – hours licensed
Monday to Sunday – 08:00 to 20:00
-
- Red Rose Wines 93 Park Lane – hours licensed
Monday to Saturday – 10:00 to 22:00
Sunday – 11:00 to 22:00
Good Friday – 08:00 to 22:30
Christmas Day – 12:00 to 15:00 & 19:00 to 22:30

A number of conditions are attached to these licenses

A map of the area is attached to my report to assist the Sub-Committee.

Details of the application

Supply of Alcohol (off Supply only)		
Day	Start	Finish
Monday to Sunday	08:00	23:00

Comments and observations on the application

The applicant acted in accordance with regulations 25 and 26 of *The Licensing Act 2003 (Premises licences and club premises certificates) Regulations 2005* relating to the advertising of the application. The required public notice was installed in the Romford Recorder on Friday 16th June 2017.

Summary

There were three representations against this application (relating to five people) from interested persons.

There was one representation against this application from responsible authorities (Licensing Authority).

Legal and Public Notices

NOTICE OF APPLICATION FOR A PREMISES LICENCE UNDER SECTION 17 OF THE LICENSING ACT 2003

APPLICANT: MR AKILANATHAN KASINATHAN
PREMISES: 7A WESTERN ROAD, ROMFORD, RM1 3LD

The proposed licensable activity is: The sale of alcohol from Monday to Saturday 09.00 - 21.00, Sunday 10.00 - 18.00

Full details of the application can be inspected at the address noted below during normal business hours.

Any representations by any person or responsible authority regarding this application can be made to: London Borough of Havering Licensing Team, Town Hall Main Road, Romford RM1 3BD

Website: www.havering.gov.uk

Such representation must be received in writing by: **10/07/2017**, clearly stating the grounds upon which the representation is made in relation to the four objectives of the Licensing Act 2003.

It is an offence to knowingly or recklessly make a false statement in connection with an application.

The maximum fine for which a person is liable on summary conviction for the offence is unlimited.

NOTICE OF APPLICATION FOR A PREMISES LICENCE UNDER SECTION 17 OF THE LICENSING ACT 2003

APPLICANT: David News Agent Limited
PREMISES: 65 Park Lane, Hornchurch, RM11 1BH
PROPOSED LICENSABLE ACTIVITIES: Selling Alcohol

Full details of the application can be inspected at the address noted below during normal business hours.

A representation by any person or a responsible authority regarding this application can be made to The Licensing Authority Town Hall Main Road Romford RM1 3BD

website: www.havering.gov.uk

Such representation must be received in writing by David News Agent Limited, 65 Park Lane, Hornchurch, RM11 1BH clearly stating the grounds upon which the representation is made in relation to the four objectives of the Licensing Act 2003.

It is an offence to knowingly or recklessly make a false statement in connection with an application. The maximum fine for which a person is liable on summary conviction for the offence is unlimited.

NOTICE OF APPLICATION FOR A PREMISES LICENCE UNDER SECTION 17 OF THE LICENSING ACT 2003

APPLICANT: Prezzo Limited
PREMISES: Unit 12B, The Brewery, Romford RM1 1AU

The proposed licensable activity is: Supply of Alcohol - Monday - Thursday and Sunday 12:00 - 00:00 and Friday & Saturday 12:00 - 01:30; Late Night Refreshment - Monday - Thursday and Sunday 23:00 - 00:00 and Friday & Saturday 23:00 - 01:30; (Non-standard Timings to extend to 04:00 for Supply of Alcohol and Late Night Refreshment on New Year's Eve and to 01:30 on Christmas Eve and Valentine's Day)

Full details of the application can be inspected at the address noted below during normal business hours.

Any representations by an interested party or responsible authority regarding this application can be made to: Licensing Team, Housing & Public Protection, London Borough of Havering, C/O Town Hall, Main Road RM1

Website: www.havering.gov.uk
 Such representation must be received in writing by: **10 July 2017**, clearly stating the grounds upon which the representation is made in relation to the four objectives of the Licensing Act 2003.

IT IS AN OFFENCE, knowingly or recklessly to make a false statement in connection with an application for which you may be liable to a fine of up to £5000 on summary conviction.

DATE: 13 June 2017

Goods Vehicle Operator's Licence

MAY GLASS RECYCLING LTD of 27 Crofton Grove, Chingford, London E4 6NY is applying to change an existing licence as follows:

To add an operating centre to keep 8 goods vehicles and 8 trailers at 5a Salamons Way, Rainham, Essex RM13 9UL

Owners or occupiers of land (including buildings) near the operating centre(s) who believe that their use or enjoyment of that land would be affected, should make written representations to the Traffic Commissioner at Hillcrest House, 386 Harehills Lane, Leeds, LS9 6NF, stating their reasons, within 21 days of this notice. Representors must at the same time send a copy of their representations to the applicant at the address given at the top of this notice. A Guide to Making Representations is available from the Traffic Commissioner's office.

LONDON BOROUGH OF HAVERING ROAD TRAFFIC REGULATION ACT 1984 - SECTION 16A TEMPORARY PROHIBITION OF TRAFFIC: THE HAVERING 'MARDYKE FESTIVAL 2017'

- The Council of the London Borough of Havering **HEREBY GIVES NOTICE** that on 16th June 2017 it made **'THE HAVERING 'MARDYKE FESTIVAL 2017'** ("the Order") the effect of which would be to temporarily prohibit vehicular traffic from entering or proceeding in the length of the roads specified in column 1 of the table in the Schedule to this Notice for the purpose of facilitating the holding of a special event namely the 'Mardyke Festival 2017' ("the Event").
- The Order shall come into operation on 17th June 2017.
- The prohibitions specified would only be operational at such times as described in column 2 of the table in the Schedule to this Notice and as shall from time to time be indicated by the display of traffic signs on the street pursuant to Section 68 of the Road Traffic Regulation Act 1984.
- Nothing in the Order shall apply to anything done with the permission or at the direction of a police constable in uniform or a traffic warden.
- Nothing in the Order shall apply to any emergency vehicles.
- Nothing in the Order shall apply to any vehicle being used in connection with the Event.
- Nothing in the Order shall apply so as to prevent access to premises on or adjacent to the prohibited length of Roads insofar as such access is reasonably practicable having regard to the Event.
- Section 16c(1) RTRA states "A person who contravenes , or who uses or permits the use of a vehicle in contravention of, a restrictions or prohibition imposed by an order under section 16A of this Act shall be guilty of an offence." The maximum penalty on summary conviction is £1000.
- Alternative routes are available for use and are identified in column 3 of the table in the Schedule to this Notice.
- Persons having a query concerning the Event or the proposed Order should email on schemes@havering.gov.uk.

DATED this 16th June 2017

Published in Romford Recorder on Friday 16 June 2017

**Daniel Fenwick, Director of Legal & Governance
 London Borough of Havering, Town Hall, Main Road, Romford RM1 3BD**

SCHEDULE

1 Length of Road	2 Duration of the Event	3 Alternative Route
Temporary closure of South Street, Rainham From its junction with Lowen Road to a point 56 meters south of that junction	BETWEEN: 09:00 hours and 18:00 hours on 17th June 2017 or upon completion of the Event whichever is the sooner.	Lower Mardyke Avenue New Road South Street

DARREN COLIN ROFFE
 (previously Mackness)
 (Deceased)

Pursuant to the Trustee Act 1925 any persons having a claim against or an interest in the Estate of the above named, late of 4 Dee Close, Uppminster RM14 1QD, who died on 04/11/2016, are required to send written particulars thereof to the undersigned on or before 24/08/2017, after which date the Estate will be distributed having regard only to the claims and interests of which they have had notice.

Sternberg Reed Solicitors,
 Focal House, 12-18 Station Parade,
 Barking IG11 8DN, Ref: LCC0172/1

RICHARD SLOANE
 (Deceased)

Pursuant to the Trustee Act 1925 any persons having a claim against or an interest in the Estate of the above named, late of 6 Ashwood Avenue, Rainham, Essex RM13 9AS, who died on 18/10/2016, are required to send written particulars thereof to the undersigned on or before 24/08/2017, after which date the Estate will be distributed having regard only to the claims and interests of which they have had notice.

Ramsdens Solicitors,
 6-8 Harrison Road, Halifax,
 West Yorkshire HX1 2AQ,
 Ref: MPO/316939-1

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LONDON BOROUGH OF HAVERING ROAD TRAFFIC REGULATION ACT 1984 - SECTION 16A TEMPORARY PROHIBITION OF TRAFFIC: THE HAVERING 'SCHOOLS SPORTS DAY AT HORNCHURCH STADIUM 2017'

- The Council of the London Borough of Havering **HEREBY GIVES NOTICE** that on 12th June 2017 it made **'THE HAVERING 'SCHOOLS SPORTS DAY AT HORNCHURCH STADIUM 2017'** ("the Order") the effect of which would be to temporarily prohibit vehicular traffic from parking in the length of the roads as specified in column 1 of the table in the Schedule to this Notice for the purpose of facilitating the holding of a special event namely the Schools Sports Day at Hornchurch Stadium 2017' ("the Event").
- The Order shall come into operation on 13th June 2017.
- The prohibitions specified would only be operational at such times as described in column 2 of the table in the Schedule to this Notice and as shall from time to time be indicated by the display of traffic signs on the street pursuant to Section 68 of the Road Traffic Regulation Act 1984.
- Nothing in the Order shall apply to anything done with the permission or at the direction of a police constable in uniform or a traffic warden.
- Nothing in the Order shall apply to any emergency vehicles.
- Nothing in the Order shall apply to any vehicle being used in connection with the Event.
- Nothing in the Order shall apply so as to prevent access to premises on or adjacent to the prohibited length of Roads insofar as such access is reasonably practicable having regard to the Event.
- Section 16c(1) RTRA states "A person who contravenes , or who uses or permits the use of a vehicle in contravention of, a restrictions or prohibition imposed by an order under section 16A of this Act shall be guilty of an offence." The maximum penalty on summary conviction is £1000.
- Persons having a query concerning the Event or the proposed Order should email on iain.Hardy@havering.gov.uk.

DATED this 16th June 2017

Published in Romford Recorder on Friday 16 June 2017

**Daniel Fenwick, Director of Legal & Governance
 London Borough of Havering, Town Hall, Main Road, Romford, RM1 3BD**

SCHEDULE

1 ROAD/LENGTH OF ROAD	2 DURATION OF EVENT
BRIDGE AVENUE The whole Street, excluding the footway parking bays outside the stadium	BETWEEN: 09:00 hours and 17:00 hours on the 13th and 20th June, 4th and 6th July 2017 or upon completion of the event, whichever is the sooner
BROOKDALE AVENUE Between its junction with Bridge Avenue and the eastern kerbline of Boundary Road.	

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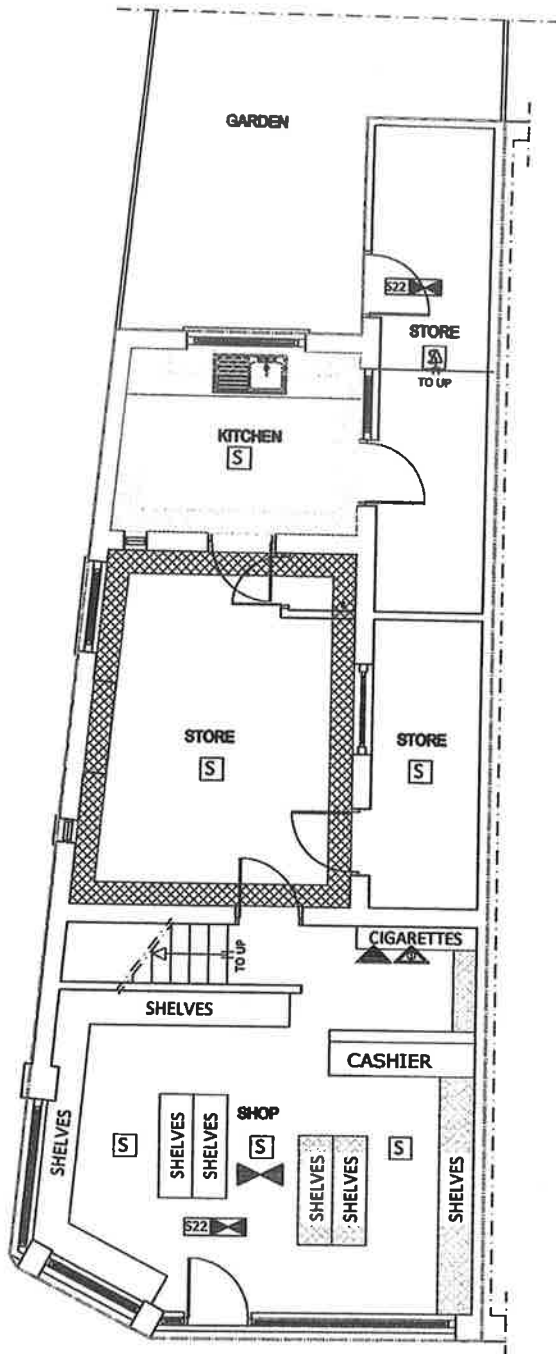
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Havering
LONDON BOROUGH

Map of the area

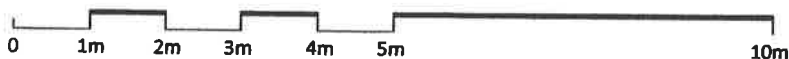


LEGEND

-  LIQUOR STORAGE
-  LIQUOR SALES
-  KITCHEN AREA
-  AMBIT OF LICENSED PREMISES
-  SAFETY LIGHTING
-  SMOKE DETECTOR
-  INTERNALLY ILLUMINATED FIRE ESCAPE SIGN (BS 5266)
-  CARBON DIOXIDE FIRE EXTINGUISHER
-  9 LT. WATER FIRE EXTINGUISHER

GROUND FLOOR PLAN

SCALE:1/100



GROUND FLOOR AREA :69.63 m2

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65 PARK LANE
HORNCHURCH
RM11 1BH

- GROUND FLOOR PLAN

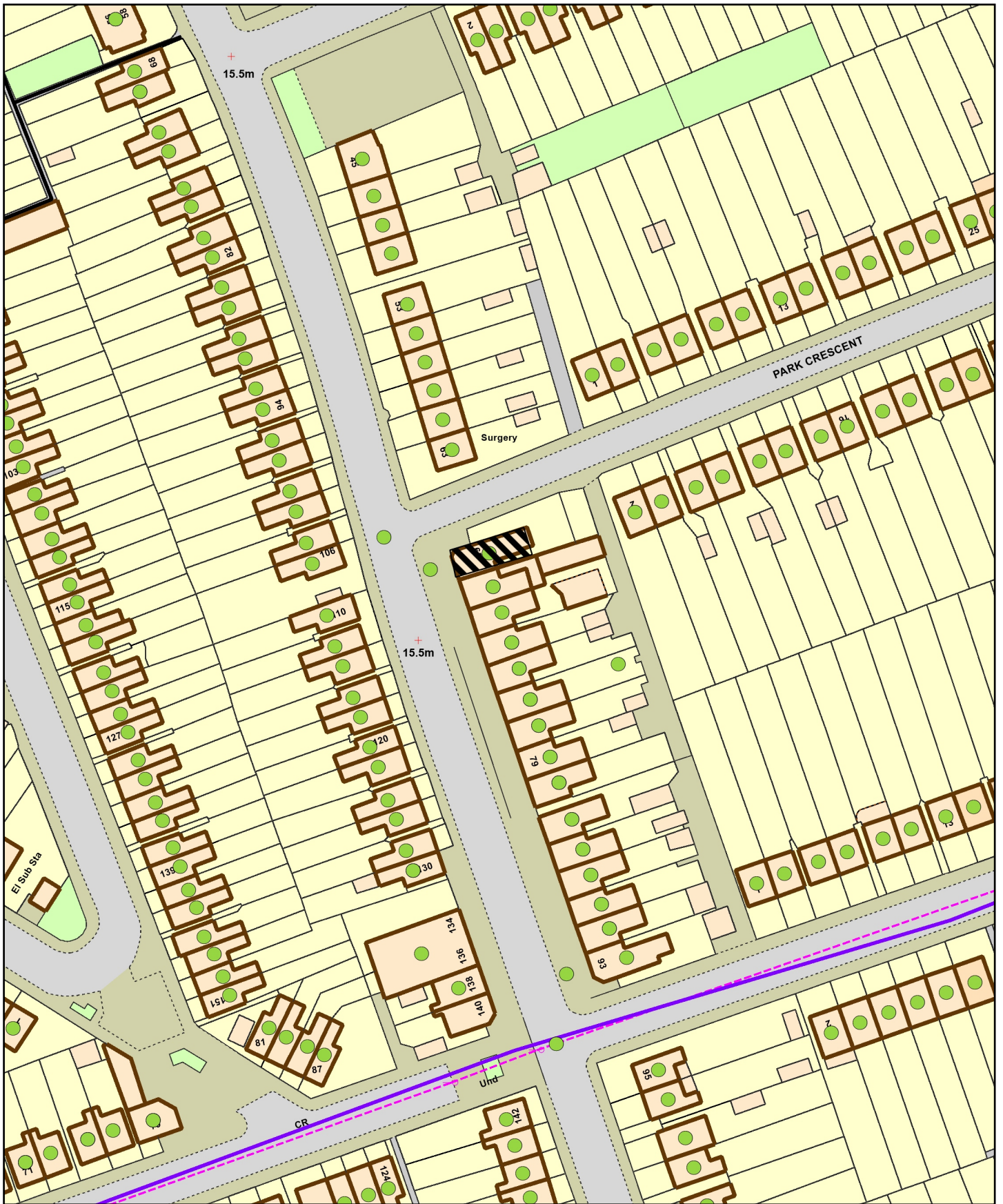
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SCALE: 1/100

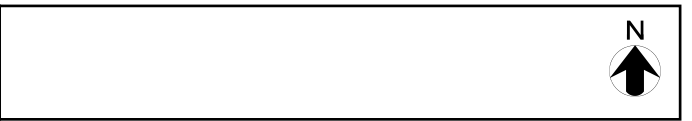
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DATE: JAN 2017

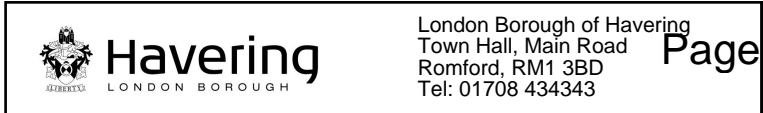
anva ltd.
architectural, engineering
and licensing
P.O. BOX 1827
ILFORD, IG2 7WJ
TEL: 020 8599 5036
MOBILE: 077 10942923 / 079 30407212
E-MAIL: info@e-anva.co.uk



David Newsagent



Scale: 1:1000
 Date: 03 July 2017
 0 5 10 15 metres



London Borough of Havering
 Town Hall, Main Road
 Romford, RM1 3BD
 Tel: 01708 434343
 Page 3
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 Ordnance Survey 100024327



Havering
LONDON BOROUGH

Copy of Application

**Application for a premises licence to be granted
under the Licensing Act 2003**

PLEASE READ THE FOLLOWING INSTRUCTIONS FIRST

Before completing this form please read the guidance notes at the end of the form. If you are completing this form by hand please write legibly in block capitals. In all cases ensure that your answers are inside the boxes and written in black ink. Use additional sheets if necessary.

You may wish to keep a copy of the completed form for your records.

I/We IWONA RAHMAN

(Insert name(s) of applicant)

apply for a premises licence under section 17 of the Licensing Act 2003 for the premises described in Part 1 below (the premises) and I/we are making this application to you as the relevant licensing authority in accordance with section 12 of the Licensing Act 2003

Part 1 – Premises details

Postal address of premises or, if none, ordnance survey map reference or description			
DAVID NEWSAGENT LIMITED 65 PARK LANE			
Post town	HORNCHURCH	Postcode	RM11 1BH
Telephone number at premises (if any)		01708764067	
Non-domestic rateable value of premises		£ 6800	

Part 2 - Applicant details

Please state whether you are applying for a premises licence as Please tick as appropriate

- | | | |
|---|--|---|
| <p>a) an individual or individuals *</p> <p>b) a person other than an individual *</p> <p style="margin-left: 20px;">i as a limited company/limited liability partnership</p> <p style="margin-left: 20px;">ii as a partnership (other than limited liability)</p> <p style="margin-left: 20px;">iii as an unincorporated association or</p> <p style="margin-left: 20px;">iv other (for example a statutory corporation)</p> <p>c) a recognised club</p> | <p><input type="checkbox"/></p> <p><input checked="" type="checkbox"/></p> <p><input type="checkbox"/></p> <p><input type="checkbox"/></p> <p><input type="checkbox"/></p> <p><input type="checkbox"/></p> | <p>please complete section (A)</p> <p>please complete section (B)</p> <p>please complete section (B)</p> <p>please complete section (B)</p> <p>please complete section (B)</p> <p>please complete section (B)</p> |
|---|--|---|

- d) a charity please complete section (B)
- e) the proprietor of an educational establishment please complete section (B)
- f) a health service body please complete section (B)
- g) a person who is registered under Part 2 of the Care Standards Act 2000 (c14) in respect of an independent hospital in Wales please complete section (B)
- ga) a person who is registered under Chapter 2 of Part 1 of the Health and Social Care Act 2008 (within the meaning of that Part) in an independent hospital in England please complete section (B)
- h) the chief officer of police of a police force in England and Wales please complete section (B)

* If you are applying as a person described in (a) or (b) please confirm (by ticking yes to one box below):

- I am carrying on or proposing to carry on a business which involves the use of the premises for licensable activities; or
- I am making the application pursuant to a statutory function or
- a function discharged by virtue of Her Majesty's prerogative

(A) INDIVIDUAL APPLICANTS (fill in as applicable)

Mr <input type="checkbox"/>	Mrs <input type="checkbox"/>	Miss <input type="checkbox"/>	Ms <input type="checkbox"/>	Other Title (for example, Rev)	
Surname			First names		
Date of birth		I am 18 years old or over <input type="checkbox"/>		Please tick yes	
Nationality					
Current residential address if different from premises address					
Post town				Postcode	
Daytime contact telephone number					
E-mail address (optional)					

SECOND INDIVIDUAL APPLICANT (if applicable)

Mr <input type="checkbox"/>	Mrs <input type="checkbox"/>	Miss <input type="checkbox"/>	Ms <input type="checkbox"/>	Other Title (for example, Rev)	
-----------------------------	------------------------------	-------------------------------	-----------------------------	--------------------------------	--

Surname		First names	
Date of birth		I am 18 years old or over <input type="checkbox"/> Please tick yes	
Nationality			
Current postal address if different from premises address			
Post town		Postcode	
Daytime contact telephone number			
E-mail address (optional)			

(B) OTHER APPLICANTS

Please provide name and registered address of applicant in full. Where appropriate please give any registered number. In the case of a partnership or other joint venture (other than a body corporate), please give the name and address of each party concerned.

Name	DAVID NEWS AGENT LIMITED
Address	65 PARK LANE HORNCHURCH RM11 1BH
Registered number (where applicable)	10423858
Description of applicant (for example, partnership, company, unincorporated association etc.)	LIMITED COMPANY
Telephone number (if any)	
E-mail address (optional)	JK

Part 3 Operating Schedule

When do you want the premises licence to start?

DD MM YYYY

0	1	0	7	2	0	1	7
---	---	---	---	---	---	---	---

If you wish the licence to be valid only for a limited period, when do you want it to end?

DD	MM	YYYY

Please give a general description of the premises (please read guidance note 1)

IT IS A NEWSAGENT WHICH HAS BEEN WORKING FOR LONG TIME. FULLY PROTECTED WITH CCTV. WE HAVE SOME PHARMACY, OFF-LICENCE E.T.C NEARBY.

If 5,000 or more people are expected to attend the premises at any one time, please state the number expected to attend.

What licensable activities do you intend to carry on from the premises?

(please see sections 1 and 14 and Schedules 1 and 2 to the Licensing Act 2003)

Provision of regulated entertainment (please read guidance note 2)

Please tick all that apply

- a) plays (if ticking yes, fill in box A)
- b) films (if ticking yes, fill in box B)
- c) indoor sporting events (if ticking yes, fill in box C)
- d) boxing or wrestling entertainment (if ticking yes, fill in box D)
- e) live music (if ticking yes, fill in box E)
- f) recorded music (if ticking yes, fill in box F)
- g) performances of dance (if ticking yes, fill in box G)
- h) anything of a similar description to that falling within (e), (f) or (g) (if ticking yes, fill in box H)

Provision of late night refreshment (if ticking yes, fill in box I)

Supply of alcohol (if ticking yes, fill in box J)



In all cases complete boxes K, L and M

A

Plays Standard days and timings (please read guidance note 7)			Will the performance of a play take place <u>indoors or outdoors or both</u> – please tick (please read guidance note 3)	Indoors	<input type="checkbox"/>
Day	Start	Finish		Outdoors	<input type="checkbox"/>
Mon			Please give further details here (please read guidance note 4)	Both	<input type="checkbox"/>
Tue					
Wed			State any seasonal variations for performing plays (please read guidance note 5)		
Thur					
Fri			Non standard timings. Where you intend to use the premises for the performance of plays at different times to those listed in the column on the left, please list (please read guidance note 6)		
Sat					
Sun					

B

Films Standard days and timings (please read guidance note 7)			<u>Will the exhibition of films take place indoors or outdoors or both – please tick</u> (please read guidance note 3)	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finish			
Mon			<u>Please give further details here</u> (please read guidance note 4)		
Tue					
Wed			<u>State any seasonal variations for the exhibition of films</u> (please read guidance note 5)		
Thur					
Fri			<u>Non standard timings. Where you intend to use the premises for the exhibition of films at different times to those listed in the column on the left, please list</u> (please read guidance note 6)		
Sat					
Sun					

C

Indoor sporting events Standard days and timings (please read guidance note 7)			Please give further details (please read guidance note 4)
Day	Start	Finish	
Mon			
Tue			State any seasonal variations for indoor sporting events (please read guidance note 5)
Wed			Non standard timings. Where you intend to use the premises for indoor sporting events at different times to those listed in the column on the left, please list (please read guidance note 6)
Thur			
Fri			
Sat			
Sun			

D

Boxing or wrestling entertainments Standard days and timings (please read guidance note 7)			<u>Will the boxing or wrestling entertainment take place indoors or outdoors or both – please tick</u> (please read guidance note 3)	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finish	<u>Please give further details here</u> (please read guidance note 4)		
Mon					
Tue			<u>State any seasonal variations for boxing or wrestling entertainment</u> (please read guidance note 5)		
Wed					
Thur			<u>Non standard timings. Where you intend to use the premises for boxing or wrestling entertainment at different times to those listed in the column on the left, please list</u> (please read guidance note 6)		
Fri					
Sat					
Sun					

E

Live music Standard days and timings (please read guidance note 7)			Will the performance of live music take place indoors or outdoors or both – please tick (please read guidance note 3)	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finish	Please give further details here (please read guidance note 4)		
Mon					
Tue					
Wed			State any seasonal variations for the performance of live music (please read guidance note 5)		
Thur					
Fri			Non standard timings. Where you intend to use the premises for the performance of live music at different times to those listed in the column on the left, please list (please read guidance note 6)		
Sat					
Sun					

F

Recorded music Standard days and timings (please read guidance note 7)			Will the playing of recorded music take place indoors or outdoors or both – please tick (please read guidance note 3)	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finish			
Mon			Please give further details here (please read guidance note 4)		
Tue					
Wed			State any seasonal variations for the playing of recorded music (please read guidance note 5)		
Thur					
Fri			Non standard timings. Where you intend to use the premises for the playing of recorded music at different times to those listed in the column on the left, please list (please read guidance note 6)		
Sat					
Sun					

G

Performances of dance Standard days and timings (please read guidance note 7)			Will the performance of dance take place indoors or outdoors or both – please tick (please read guidance note 3)	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finish	Please give further details here (please read guidance note 4)		
Mon					
Tue			State any seasonal variations for the performance of dance (please read guidance note 5)		
Wed					
Thur			Non standard timings. Where you intend to use the premises for the performance of dance at different times to those listed in the column on the left, please list (please read guidance note 6)		
Fri					
Sat					
Sun					

H

Anything of a similar description to that falling within (e), (f) or (g) Standard days and timings (please read guidance note 7)			Please give a description of the type of entertainment you will be providing		
Day	Start	Finish	<u>Will this entertainment take place indoors or outdoors or both – please tick</u> (please read guidance note 3)	Indoors	<input type="checkbox"/>
Mon				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Tue			<u>Please give further details here</u> (please read guidance note 4)		
Wed					
Thur			<u>State any seasonal variations for entertainment of a similar description to that falling within (e), (f) or (g)</u> (please read guidance note 5)		
Fri					
Sat			<u>Non standard timings. Where you intend to use the premises for the entertainment of a similar description to that falling within (e), (f) or (g) at different times to those listed in the column on the left, please list</u> (please read guidance note 6)		
Sun					

I

Late night refreshment Standard days and timings (please read guidance note 7)			Will the provision of late night refreshment take place indoors or outdoors or both – please tick (please read guidance note 3)	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finish	Please give further details here (please read guidance note 4)		
Mon					
Tue					
Wed			State any seasonal variations for the provision of late night refreshment (please read guidance note 5)		
Thur					
Fri			Non standard timings. Where you intend to use the premises for the provision of late night refreshment at different times, to those listed in the column on the left, please list (please read guidance note 6)		
Sat					
Sun					

J

Supply of alcohol Standard days and timings (please read guidance note 7)			Will the supply of alcohol be for consumption <u>- please tick</u> (please read guidance note 8)	On the premises	<input type="checkbox"/>
				Off the premises	<input checked="" type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finish	State any seasonal variations for the supply of alcohol (please read guidance note 5)		
Mon	0800	2300			
Tue	0800	2300			
Wed	0800	2300			
Thur	0800	2300			
Fri	0800	2300			
Sat	0800	2300			
Sun	0800	2300			
			Non standard timings. Where you intend to use the premises for the supply of alcohol at different times to those listed in the column on the left, please list (please read guidance note 6)		

State the name and details of the individual whom you wish to specify on the licence as designated premises supervisor (Please see declaration about the entitlement to work in the checklist at the end of the form):



K

Please highlight any adult entertainment or services, activities, other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children (please read guidance note 9).

L

Hours premises are open to the public Standard days and timings (please read guidance note 7)			State any seasonal variations (please read guidance note 5)
Day	Start	Finish	
Mon	0800	2300	Non standard timings. Where you intend the premises to be open to the public at different times from those listed in the column on the left, please list (please read guidance note 6)
Tue	0800	2300	
Wed	0800	2300	
Thur	0800	2300	
Fri	0800	2300	
Sat	0800	2300	
Sun	0800	2300	

M Describe the steps you intend to take to promote the four licensing objectives:

a) General – all four licensing objectives (b, c, d and e) (please read guidance note 10)

SHOP PREMISE IS WELL SECURED. ANY KIND OF OBJECTIONABLE BEHAVIOUR OR ACTIVITY WILL BE REPORTED TO THE POLICE AND OTHER CRIME PREVENTION AUTHORITY

b) The prevention of crime and disorder

CONSUMPTION OF ALCOHOL WILL NOT BE ALLOWED INSIDE THE SHOP

c) Public safety

CCTV CAMERA IS IN OPERATION

d) The prevention of public nuisance

CCTV IS IN OPERATION 24 HOURS.

e) The protection of children from harm

ALCOHOL WILL NOT BE SOLD WITHOUT
PROPER ID CHECKING.

Checklist:

Please tick to indicate agreement

- I have made or enclosed payment of the fee.
- I have enclosed the plan of the premises.
- I have sent copies of this application and the plan to responsible authorities and others where applicable.
- I have enclosed the consent form completed by the individual I wish to be designated premises supervisor, if applicable.
- I understand that I must now advertise my application.
- I understand that if I do not comply with the above requirements my application will be rejected.
- [Applicable to all individual applicants, including those in a partnership which is not a limited liability partnership, but not companies or limited liability partnerships] I have included documents demonstrating my entitlement to work in the United Kingdom (please read note 15).

IT IS AN OFFENCE, UNDER SECTION 158 OF THE LICENSING ACT 2003, TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION. THOSE WHO MAKE A FALSE STATEMENT MAY BE LIABLE ON SUMMARY CONVICTION TO A FINE OF ANY AMOUNT.

IT IS AN OFFENCE UNDER SECTION 24B OF THE IMMIGRATION ACT 1971 FOR A PERSON TO WORK WHEN THEY KNOW, OR HAVE REASONABLE CAUSE TO BELIEVE, THAT THEY ARE DISQUALIFIED FROM DOING SO BY REASON OF THEIR IMMIGRATION STATUS. THOSE WHO EMPLOY AN ADULT WITHOUT LEAVE OR WHO IS SUBJECT TO CONDITIONS AS TO EMPLOYMENT WILL BE LIABLE TO A CIVIL PENALTY UNDER SECTION 15 OF THE IMMIGRATION, ASYLUM AND NATIONALITY ACT 2006 AND PURSUANT TO SECTION 21 OF THE SAME ACT, WILL BE COMMITTING AN OFFENCE WHERE THEY DO SO IN THE KNOWLEDGE, OR WITH REASONABLE CAUSE TO BELIEVE, THAT THE EMPLOYEE IS DISQUALIFIED.

Part 4 – Signatures (please read guidance note 11)

Signature of applicant or applicant’s solicitor or other duly authorised agent (see guidance note 12). **If signing on behalf of the applicant, please state in what capacity.**

Declaration	<ul style="list-style-type: none"> [Applicable to individual applicants only, including those in a partnership which is not a limited liability partnership] I understand I am not entitled to be issued with a licence if I do not have the entitlement to live and work in the UK (or if I am subject to a condition preventing me from doing work relating to the carrying on of a licensable activity) and that my licence will become invalid if I cease to be entitled to live and work in the UK (please read guidance note 15). The DPS named in this application form is entitled to work in the UK (and is not subject to conditions preventing him or her from doing work relating to a licensable activity) and I have seen a copy of his or her proof of entitlement to work, if appropriate (please see note 15)
Signature	_____
Date	01-06-2017
Capacity	DIRECTOR

For joint applications, signature of 2nd applicant or 2nd applicant's solicitor or other authorised agent (please read guidance note 13). If signing on behalf of the applicant, please state in what capacity.

Signature	_____
Date	_____
Capacity	_____

Contact name (where not previously given) and postal address for correspondence associated with this application (please read guidance note 14)			
Post town		Postcode	
Telephone number (if any)		_____	
If you would prefer us to correspond with you by e-mail, your e-mail address (optional)			

Notes for Guidance

- Describe the premises, for example the type of premises, its general situation and layout and any other information which could be relevant to the licensing objectives. Where your application includes off-supplies of alcohol and you intend to provide a place for consumption of these off-supplies, you must include a description of where the place will be and its proximity to the premises.
- In terms of specific regulated entertainments please note that:

- Plays: no licence is required for performances between 08:00 and 23.00 on any day, provided that the audience does not exceed 500.
- Films: no licence is required for 'not-for-profit' film exhibition held in community premises between 08.00 and 23.00 on any day provided that the audience does not exceed 500 and the organiser (a) gets consent to the screening from a person who is responsible for the premises; and (b) ensures that each such screening abides by age classification ratings.
- Indoor sporting events: no licence is required for performances between 08.00 and 23.00 on any day, provided that the audience does not exceed 1000.
- Boxing or Wrestling Entertainment: no licence is required for a contest, exhibition or display of Greco-Roman wrestling, or freestyle wrestling between 08.00 and 23.00 on any day, provided that the audience does not exceed 1000. Combined fighting sports – defined as a contest, exhibition or display which combines boxing or wrestling with one or more martial arts – are licensable as a boxing or wrestling entertainment rather than an indoor sporting event.
- Live music: no licence permission is required for:
 - a performance of unamplified live music between 08.00 and 23.00 on any day, on any premises.
 - a performance of amplified live music between 08.00 and 23.00 on any day on premises authorised to sell alcohol for consumption on those premises, provided that the audience does not exceed 500.
 - a performance of amplified live music between 08.00 and 23.00 on any day, in a workplace that is not licensed to sell alcohol on those premises, provided that the audience does not exceed 500.
 - a performance of amplified live music between 08.00 and 23.00 on any day, in a church hall, village hall, community hall, or other similar community premises, that is not licensed by a premises licence to sell alcohol, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance from a person who is responsible for the premises.
 - a performance of amplified live music between 08.00 and 23.00 on any day, at the non-residential premises of (i) a local authority, or (ii) a school, or (iii) a hospital, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance on the relevant premises from: (i) the local authority concerned, or (ii) the school or (iii) the health care provider for the hospital.
- Recorded Music: no licence permission is required for:
 - any playing of recorded music between 08.00 and 23.00 on any day on premises authorised to sell alcohol for consumption on those premises, provided that the audience does not exceed 500.
 - any playing of recorded music between 08.00 and 23.00 on any day, in a church hall, village hall, community hall, or other similar community premises, that is not licensed by a premises licence to sell alcohol, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance from a person who is responsible for the premises.
 - any playing of recorded music between 08.00 and 23.00 on any day, at the non-residential premises of (i) a local authority, or (ii) a school, or (iii) a hospital, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance on the relevant premises from: (i) the local authority concerned, or (ii) the school proprietor or (iii) the health care provider for the hospital.
- Dance: no licence is required for performances between 08.00 and 23.00 on any day, provided that the audience does not exceed 500. However, a performance which amounts to adult entertainment remains licensable.

- Cross activity exemptions: no licence is required between 08.00 and 23.00 on any day, with no limit on audience size for:
 - any entertainment taking place on the premises of the local authority where the entertainment is provided by or on behalf of the local authority;
 - any entertainment taking place on the hospital premises of the health care provider where the entertainment is provided by or on behalf of the health care provider;
 - any entertainment taking place on the premises of the school where the entertainment is provided by or on behalf of the school proprietor; and
 - any entertainment (excluding films and a boxing or wrestling entertainment) taking place at a travelling circus, provided that (a) it takes place within a moveable structure that accommodates the audience, and (b) that the travelling circus has not been located on the same site for more than 28 consecutive days.
3. Where taking place in a building or other structure please tick as appropriate (indoors may include a tent).
 4. For example the type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.
 5. For example (but not exclusively), where the activity will occur on additional days during the summer months.
 6. For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.
 7. Please give timings in 24 hour clock (e.g. 16.00) and only give details for the days of the week when you intend the premises to be used for the activity.
 8. If you wish people to be able to consume alcohol on the premises, please tick 'on the premises'. If you wish people to be able to purchase alcohol to consume away from the premises, please tick 'off the premises'. If you wish people to be able to do both, please tick 'both'.
 9. Please give information about anything intended to occur at the premises or ancillary to the use of the premises which may give rise to concern in respect of children, regardless of whether you intend children to have access to the premises, for example (but not exclusively) nudity or semi-nudity, films for restricted age groups or the presence of gaming machines.
 10. Please list here steps you will take to promote all four licensing objectives together.
 11. The application form must be signed.
 12. An applicant's agent (for example solicitor) may sign the form on their behalf provided that they have actual authority to do so.
 13. Where there is more than one applicant, each of the applicants or their respective agent must sign the application form.
 14. This is the address which we shall use to correspond with you about this application.

15. Entitlement to work/immigration status for individual applicants and applications from partnerships which are not limited liability partnerships:

A licence may not be held by an individual or an individual in a partnership who is resident in the UK who:

- does not have the right to live and work in the UK; or
- is subject to a condition preventing him or her from doing work relating to the carrying on of a licensable activity.

Any premises licence issued in respect of an application made on or after 6 April 2017 will become invalid if the holder ceases to be entitled to work in the UK.

Applicants must demonstrate that they have an entitlement to work in the UK and are not subject to a condition preventing them from doing work relating to the carrying on of a

licensable activity. They do this by providing with this application copies or scanned copies of the following documents (which do not need to be certified).

Documents which demonstrate entitlement to work in the UK

- An expired or current passport showing the holder, or a person named in the passport as the child of the holder, is a British citizen or a citizen of the UK and Colonies having the right of abode in the UK [please see note below about which sections of the passport to copy].
- An expired or current passport or national identity card showing the holder, or a person named in the passport as the child of the holder, is a national of a European Economic Area country or Switzerland.
- A Registration Certificate or document certifying permanent residence issued by the Home Office to a national of a European Economic Area country or Switzerland.
- A Permanent Residence Card issued by the Home Office to the family member of a national of a European Economic Area country or Switzerland.
- A **current** Biometric Immigration Document (Biometric Residence Permit) issued by the Home Office to the holder indicating that the person named is allowed to stay indefinitely in the UK, or has no time limit on their stay in the UK.
- A **current** passport endorsed to show that the holder is exempt from immigration control, is allowed to stay indefinitely in the UK, has the right of abode in the UK, or has no time limit on their stay in the UK.
- A **current** Immigration Status Document issued by the Home Office to the holder with an endorsement indicating that the named person is allowed to stay indefinitely in the UK or has no time limit on their stay in the UK, **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A **full** birth or adoption certificate issued in the UK which includes the name(s) of at least one of the holder's parents or adoptive parents, **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A birth or adoption certificate issued in the Channel Islands, the Isle of Man or Ireland **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A certificate of registration or naturalisation as a British citizen, **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A **current** passport endorsed to show that the holder is allowed to stay in the UK and is currently allowed to work and is not subject to a condition preventing the holder from **doing work relating to the carrying on of a licensable activity.**

- A **current** Biometric Immigration Document (Biometric Residence Permit) issued by the Home Office to the holder which indicates that the named person can currently stay in the UK and is allowed to work relation to the carrying on of a licensable activity.
- A **current** Residence Card issued by the Home Office to a person who is not a national of a European Economic Area state or Switzerland but who is a family member of such a national or who has derivative rights or residence.
- A **current** Immigration Status Document containing a photograph issued by the Home Office to the holder with an endorsement indicating that the named person may stay in the UK, and is allowed to work and is not subject to a condition preventing the holder from doing work relating to the carrying on of a licensable activity **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A Certificate of Application, **less than 6 months old**, issued by the Home Office under regulation 17(3) or 18A (2) of the Immigration (European Economic Area) Regulations 2006, to a person who is not a national of a European Economic Area state or Switzerland but who is a family member of such a national or who has derivative rights of residence.
- Reasonable evidence that the person has an outstanding application to vary their permission to be in the UK with the Home Office such as the Home Office acknowledgement letter or proof of postage evidence, or reasonable evidence that the person has an appeal or administrative review pending on an immigration decision, such as an appeal or administrative review reference number.
- Reasonable evidence that a person who is not a national of a European Economic Area state or Switzerland but who is a family member of such a national or who has derivative rights of residence in exercising treaty rights in the UK including:-
 - evidence of the applicant's own identity – such as a passport,
 - evidence of their relationship with the European Economic Area family member – e.g. a marriage certificate, civil partnership certificate or birth certificate, and
 - evidence that the European Economic Area national has a right of permanent residence in the UK or is one of the following if they have been in the UK for more than 3 months:
 - (i) working e.g. employment contract, wage slips, letter from the employer,
 - (ii) self-employed e.g. contracts, invoices, or audited accounts with a bank,
 - (iii) studying e.g. letter from the school, college or university and evidence of sufficient funds; or
 - (iv) self-sufficient e.g. bank statements.

Family members of European Economic Area nationals who are studying or financially independent must also provide evidence that the European Economic Area national and any family members hold comprehensive sickness insurance in the UK. This can include a private medical insurance policy, an EHIC card or an S1, S2 or S3 form.

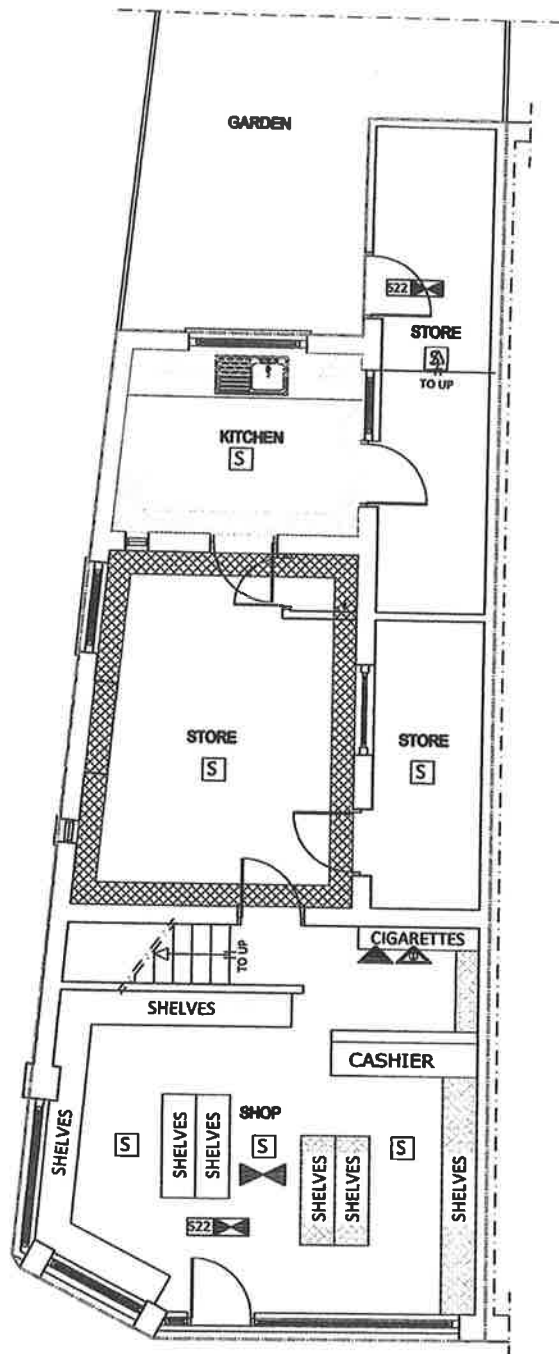
Original documents must not be sent to licensing authorities. If the document copied is a passport, a copy of the following pages should be provided:-

- (i) any page containing the holder's personal details including nationality;










- (ii) any page containing the holder's photograph;
- (iii) any page containing the holder's signature;
- (iv) any page containing the date of expiry; and
- (v) any page containing information indicating the holder has permission to enter or remain in the UK and is permitted to work.

If the document is not a passport, a copy of the whole document should be provided.

Your right to work will be checked as part of your licensing application and this could involve us checking your immigration status with the Home Office. We may otherwise share information with the Home Office. Your licence application will not be determined until you have complied with this guidance.

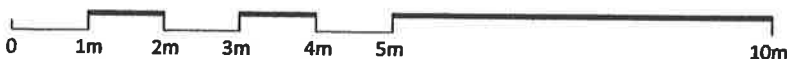


LEGEND

-  LIQUOR STORAGE
-  LIQUOR SALES
-  KITCHEN AREA
-  AMBIT OF LICENSED PREMISES
-  SAFETY LIGHTING
-  SMOKE DETECTOR
-  INTERNALLY ILLUMINATED FIRE ESCAPE SIGN (BS 5266)
-  CARBON DIOXIDE FIRE EXTINGUISHER
-  9 LT. WATER FIRE EXTINGUISHER

GROUND FLOOR PLAN

SCALE:1/100



GROUND FLOOR AREA :69.63 m2

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65 PARK LANE
HORNCHURCH
RM11 1BH

- GROUND FLOOR PLAN

DRG BY: A.AY

SCALE: 1/100

REF. NO : 006.17/01

DATE: JAN 2017

anva ltd.
architectural, engineering
and licensing
P.O. BOX 1827
ILFORD. IG2 7WJ
TEL: 020 8599 5036
MOBILE: 077 10942923 / 079 30407212
E-MAIL: info@anva.co.uk



Havering
LONDON BOROUGH

Interested Party

From: Councillor Frederick Thompson
Sent: 28 June 2017 18:57
To: Licensing
Subject: David Newsagent Ltd, 65 Park Lane

Dear Officers,

I would like to object to this application for various reasons. The application form has been so casually completed that it gives me little confidence that the applicant has understood the four conditions needed to promote the licensing objectives.

With respect to the prevention of crime and disorder the applicant has not given much thought to the prevention of this in his cursory completion of the form.

The public safety section gives only a passive safety measure and nothing else on how this may be handled.

The area is known to have a number of potential nuisance spots such as the steps up from the pavement to the shops which have attracted street drinkers in the past with their contribution of drink and snack related litter. The local park also has a casual drinking problem, not made easier by too ready supply of alcoholic drinks.

The section on protecting children from harm does not clearly indicate what level of ID would be needed such as challenge 25 and how refusals will be dealt with.

If a license is granted it should be for the same times as 77 Park Lane, namely 08.00 to 20.00, to lessen the impact of a third alcohol outlet on the parade, while noting that number 93 although having a later license voluntarily restricts his closing time.

Regards,
Cllr. Frederick Thompson,
Tel: 01708 747993

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Dear Mr Jones,

Application for a premises licence - Park Lane News, 65 Park Lane,

We strongly oppose the above application.

We have lived on Park Lane opposite the shops for over ten years so can see first hand the impact this potential license could bring, the local community has worked hard and I have spoke at several town hall hearings regarding the trouble the shops already trading similar to this request; the crime, dismay and misery this has brought to residents over the years.

There are worries that more alcohol being available on the parade, particularly late in the evening until 11pm, will cause even more anti-social behaviour and crime. It will also have an impact on our overall health, my own anxiety and my families sleep patterns will be disturbed due to an increase in noise levels & disruption a late licence would bring.

The application on the section on protecting children from harm does not clearly indicate what level of ID would be needed such as challenge 25 and how sale refusals will be dealt with. Also what level would the CCTV cover and hold would it be a clear image of faces?, will it hold recordings for a month or longer?, it does not say how this will be monitored, it's all very 'loose'. Will a book be used to record sales refused and the timings of these requests?

Residents, councillors and Police Licensing Officers have objected to previous applications for an extension of licensing hours by 77 Park Lane as a result of listening to residents, local police and councillors concerns, Hornchurch Food and Wines, 77 Park Lane, has only been granted a licence to sell alcohol until 8pm. The other off-licence on the parade Red Rose Wines, also close early due to previous anti-social behaviour issues.

There is an issue with ' poppers' along the side of the shop in Park Crescent and a strong smell of weed at times directly by this shop & Hillcrest have had problems with drunks along the back parade/ garages of the shops. This late license could increase anti social behaviour.

I am also highly concerned that Right Move is advertising the shop ALREADY as an off license with a late license, this is not the case, false advertising. **Nothing to do with supporting the community clearly only applying for a late license from a financial point of view and no regard of how the business will be managed in the long term. How does this show that this can be an honest and true business if these lies are being displayed now, I hold no faith, potential late sales & worse to children could be made to earn fast money.**

I attach pictures in this email (see attached) of the anti social behaviour this shop no 65 and parade (shops with similar interests) is already & recently experiencing (both the shop owners not taking any notice and has this been reported by them?) occurring in the daytime and in light of the recent behaviour that is happening throughout areas of the borough are very disturbing pictures to view, people outside your home in daylight with masks covering the whole of their faces in large groups is highly distressing and intimidating not only for adults but for the very young children that walk past here everyday. The lure these shops bring to hang out on the steps and the potential sales to young children will be harm to children, what duty of care will be taken to prevent this?

Granting this application will only extend existing problems for residents, we hope it is rejected.

Recently a shooting took place in Brentwood Road rather close to this area, at 10pm- surely the council will appreciate that bringing even more alcohol into our area and allowing 3 off-licences to exist so close together on such a small parade of shops, in a narrow fast speeding road and in a highly residential area, can only be detrimental to the protection, safety and well-being of all local residents and the general public. I am very passionate about our local community and as a NWC wish to keep it clean & as crime free as possible, we do not need another off license... honesty what message are we trying to convey.

Kind regards
G Brooks & S Price
116 park lane





Paul Jones.
Licensing Officer.
Public Protection Environment.
London Borough of Havering
Town Hall
Main Road
Romford.
Essex
RM1 3BD.

Your Ref: PJJ/019196
Date: 23 June 2017

Dear Mr Jones,

Application to sell alcohol - Park Lane News, 65 Park Lane, Hornchurch, RM11 1BH

We are writing to object to the above application, which we've heard about with dismay. This will mean that there will be three off-licences on this small parade in a highly residential area, when police resources are already so stretched to deal with anti-social behaviour and crime in the area.

Residents, councillors and community police have all worked together over the years to stop anti-social behaviour on this parade of shops, and from it spreading into surrounding roads. There are worries that more alcohol being available on the parade, particularly late in the evening, will cause even more anti-social behaviour and crime.

Residents and councillors and Police Licensing Officers have objected to previous applications for an extension of licensing hours by 77 Park Lane and have attended and spoken at numerous hearings before the Sub-Licensing Committee and there has also been an appeal at the Magistrates Court. As a result of listening to residents' and councillors' concerns, Hornchurch Food and Wines, 77 Park Lane, has only been granted a licence to sell alcohol until 8pm. The other off-licence on the parade Red Rose Wines, also close early due to previous anti-social behaviour issues.

There is an alleyway which runs round the back of this parade of shops. People use this alleyway for drinking, disturbing the residents who live in the flats above the shops, and also use it for defecating. This problem has also spilled out onto the corner of Park Lane into Hillcrest Road where we live, and where people who are drunk have been disturbing residents and shouting at them in the street, particularly in the hot summer months. We have seen kids walking past them on their own on their way home from school, having to witness this threatening behaviour, and we have reported it to the police. There is also an issue with "Poppers" along Park Crescent, a small road - 65 Park Lane is adjacent to Park Crescent. Young kids hang around on the parade and close by this shop and other off-licences asking people to buy cigarettes and alcohol.

An additional concern is that the premises is advertised on "Rightmove" (URL 23-06-2017, <http://www.rightmove.co.uk/commercial-property-for-sale/property-65236688.html>) as "a well-established Newsagents/off licence" with "extended hours for off licence" and "stocked with alcohol". This is currently untrue, otherwise why are they applying for a licence? If this advert has been posted by the current owners, it shows that they are concerned about financial gain and selling the premises on rather than managing a business long-term which supports the community.

It would also demonstrate that they are not being truthful when placing this advert on Rightmove, so how can residents be assured that they could be trusted to manage a licence to sell alcohol responsibly in order to keep residents and the general public safe - and there is also a worry that they will be tempted to sell alcohol to children for financial gain, and sell late into the evening.

Granting this application - and until 11pm will only exacerbate existing problems for residents and we really hope that the council will reject it. It's only very recently that there was a very serious crime in Brentwood Road, a shooting - surely the council will appreciate that bringing even more alcohol into our area and allowing 3 off-licences to exist so close together on such a small parade of shops, in a narrow road and in a highly residential area, can only be detrimental to the protection, safety and well-being of all local residents and the general public.

Yours sincerely,

Mr Peter & Mrs Janet Haworth
6 Hillcrest Road
Hornchurch
Essex
RM11 1EB



Havering
LONDON BOROUGH

Representation from
Responsible Authority

Licensing Act 2003 – responsible authority representation

This representation is made by a responsible authority for the London Borough of Havering concerning a premises licence application for the premises as detailed below.

Applicant: David News Agent Limited
Premises: David News Agent 65 Park Lane Hornchurch RM11 1BH

Name: Paul Jones
Organisation: London Borough of Havering Licensing Authority
Address: c/o Town Hall Main Road Romford RM1 3BD
Email: paul.jones@havering.gov.uk
Telephone no.: 01708 432692

Objection summary: The application's section M contains measures which are not considered to be adequate to aid the promotion of the licensing objectives at this location.

Policy considerations

Licensing Policy 1

In considering applications for new licences, variations to existing licences and licence reviews the Licensing Authority will take the matters listed below into account:

- whether the premises is located in an area of cumulative impact;
- the type of premises and their cumulative impact on the area and the mix of premises in the area;
- the location of the premises and the character of the area;
- the views of the responsible authorities;
- the views of other persons;
- past compliance history of current management;
- the proposed hours of operation;
- the type and number of customers likely to attend the premises;
- whether the applicant is able to demonstrate commitment to a high standard of management, for example through active participation in the Safe and Sound meetings and pub watch.

Licensing Policy 5

The Licensing Authority is concerned regarding the adverse impact on the licensing objectives arising from the increasing numbers of shops selling alcohol for consumption off the premises. The Licensing Authority will consider restricting the number of premises and the licensing hours to 23:00 in locations where longer hours undermine the licensing objectives.

Licensing Policy 10

The Licensing Authority expects licensees to operate to the highest standards of management and to cooperate with responsible authorities to prevent:

- The sale of alcohol to underage children
- Drunkenness on premises
- Irresponsible drinks promotions

Where the Licensing Authority receives representations from responsible authorities that the management of a premises is supporting such activities, or that there is strong evidence linking patrons with alcohol related crime, disorder or anti-social behaviour the Licensing Authority will consider reviewing the licences to impose additional restrictions and controls to prevent or minimise the impact.

Licensing Policy 20

The Licensing Authority is committed to tackling the illegal sale of alcohol to children, including proxy sales when adults buy alcohol for children. Premises within 400 metres of schools or colleges should consider licence conditions to control the products offered for sale and on display in windows. It expects licensees to implement measures to Challenge 25 standard to reduce the likelihood of underage sales from their premises and will take appropriate action, including review of licenses, where sales persist.

Representation

This application is not unreasonable as far as alcohol supply hours are concerned; the hours sought are within those guideline hours as indicated by Licensing Policy 7. Our concern, however, is with the steps the applicant intends to take further to the promotion of the licensing objectives as indicated in section M of the application form. We suggest that the applicant has not given full and proper consideration to the promotion of the licensing objectives and that the proposals contained in section M are insufficient for this purpose.

These premises are located in a parade of shops which has historically been subject to anti-social behaviour issues. Our concern is that should the sale of alcohol at these premises be permitted in line with the provisions contained in section M there is a likelihood that anti-social behaviour problems will result.

Section M(a) indicates that “*any kind of objectionable behaviour will be reported to the police and other crime prevention authorities*”. Such an undertaking appears vague and effectively meaningless but more importantly this section does not identify what steps the applicant is prepared to take to *prevent* issues from arising; instead it appears to indicate what steps the applicant will take once problems have *already arisen*.

Section M(b) indicates the following lone proposal which appears, on its own, designed to prevent crime and disorder resulting from the supply of alcohol at these premises: “*Consumption of alcohol will not be allowed inside the shop*”. As we are aware, this application is for an off-licensed premises so the consumption of alcohol in the shop would necessarily be forbidden at any time. Therefore it is not appropriate to provide such an undertaking in section M as it is already a legal requirement. That being the case we might conclude that the applicant is prepared to take no additional steps to aid the prevention of crime and disorder.

Sections M(c) and M(d) indicate that public safety and the prevention of public nuisance will be sufficiently promoted via the installation of CCTV cameras. While it is always good practice to have an adequate CCTV system in place in licensed premises the presence of CCTV cameras at the premises will not on its own prevent public nuisance from occurring and neither will public safety be assured. Additionally, the proffered condition provides no confirmation that any CCTV images will be recorded which might be an essential requirement of any CCTV system in licensed premises.

Section M(e) provides the following undertaking further to the protection of children from harm: *“Alcohol will not be sold without proper ID checking”*. Premises licence mandatory conditions require that *the premises licence holder must ensure that an age verification policy is adopted in respect of the premises in relation to the sale or supply of alcohol*. While the applicant may have such a policy the undertaking in this section provides no reassurance that the applicant fully understands the requirements further to age verification and further to Licensing Policy 20 detailed above. *‘Proper ID checking’* on its own provides no reassurance as to what the applicant understands to be *proper* in this regard.

The premises plans provided with this application suggest that one half of the premises will be given over to alcohol display and sales. If we conclude that approximately 50% of this premises’ future business will derive from alcohol sales we might reasonably expect an operating schedule to be submitted which is suitably robust and appropriate to such an operation at this location. Unfortunately, this application does not provide the necessary reassurance that alcohol supplies will be made without the likelihood of licensing objectives failures resulting.

Complaint and inspection history (if applicable)

Not applicable

Conclusion

We recognise that the applicant has yet to sell any alcohol at the premises so any anti-social behaviour issues which may currently exist at this location and which directly result from the supply of alcohol cannot be held to be the responsibility of the applicant. Our concern is, of course, that, based upon the submissions contained with this application’s operating schedule, the applicant appears to have an insufficient understanding of the responsibilities placed upon a premises licence holder further to the supply of alcohol. If the application were to be granted in accordance with the application as submitted our concern is that the potential for licensing objective failure would be the likely result.

If the licensing sub-committee is minded to grant the application we would naturally assume that a suitably robust series of conditions would be added to the operating schedule to aid the promotion of the licensing objectives.

Signed *Paul Jones*

Dated 3rd July 2017